



Dear Parent/guardian

South Yarra Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. South Yarra Primary School makes every effort to keep the cost of the financial contributions to a minimum and affordable for all parents/guardians.

We want to thank the community for all your support, whether that is through making the financial contribution or volunteering your time at school.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

If you have any questions regarding the parent payment, please contact the office.

Yours sincerely,

Neven Paleka  
Principal

Shelley Freeman  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><b>Standard Classroom Stationery Pack (including but not limited to)</b></p> <p>Items include:</p> <p>2 x Scrapbooks, 3 x Exercise Books            1 x Victorian Targeting Handwriting Student Book (Year 3-6)            1 x Display Folder            4 x Pencils, 1 x Coloured Pencils (Pack), 1 x Textas/Highlighters (Pack), 2 x Pens (Year 3-6)            1 x Sharpener, 1 x Ruler, 2 x Eraser            2 x Glue Stick            1 x Scissors            1 x Whiteboard Markers            2 x Tissues            1 x Earphones (Year 5-6)</p> <p><i>*Amounts may vary depending on cohort level.</i></p> <p><b>Additional Classroom Consumables</b>            Literacy readers assorted coloured paper, PVA glue, cellophane, pipe cleaners, glitter, string, paint, ribbon, icy pole sticks, sequins, pipe cleaners, bobbles, feathers.</p>	\$150.00
<p><b>Integrated studies consumables for STEM, inquiry, cooking and humanities</b>            Including but not limited to PVA glue, glitter, paddle pop sticks, sequins, balloons, string, cellophane, straws, pipe cleaners, Styrofoam shapes, clips, elastic bands, shaving cream, food dye, flour, sugar, eggs, salt, baking powder.</p>	\$50.00
<p><b>Consumables for Visual Arts and French and Physical Education</b>            Paint, paint brushes, pencils, oil pastels, charcoal, water colours, ink dye, coloured and white paper, newspaper, cardboard, clay, clag, PVA glue, textiles, haberdashery, string, paper towel, feathers, beads, cotton balls, wire, cellophane, pipe cleaners, goggle eyes, glaze, mosaic tiles, wood, canvases. Usage of all Sporting Equipment.</p>	\$130.00
<p><i>ICT Devices – provision of devices from the shared classroom sets</i></p>	\$75.00
<p><i>Life Education</i></p>	\$15.00
<p><i>French Day</i></p>	\$20.00

<b>Other Contributions – for non-curriculum items and activities</b>	<b>Amount</b>
<p><b>First aid equipment, hygiene, and sanitation supplies for classrooms</b>  <i>Covid safe sanitation supplies for classrooms and students including sanitiser, spare masks, hand wash, paper towel, antibacterial spray and disinfectant wipes, sunscreen, all first aid equipment for school and excursions</i></p>	\$15.00
<p><i>Student and Parent communication tools</i></p>	\$15.00
<p><i>School grounds maintenance and improvements</i></p>	\$40.00
<p><b>Tax deductible contributions</b>  <i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building and Library Funds.</i></p>	
<p><b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i></p>	\$150.00
<p><b>Library fund.</b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i></p>	\$50.00

### **Educational items for students to own**

Please see the standard classroom stationery list in the curriculum contributions section which the school recommends if you choose to purchase learning materials for your child individually.

### **Extra-Curricular Items and Activities**

South Yarra Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. South Yarra Primary School charges for Camps, Excursions, and other activities as they occur throughout the year. Payment is required only if the student participates in the activity.

### **Financial Support for Families**

South Yarra Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Access to State Schools Relief Committee support via the principal to assist with clothing/uniforms

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sally-ann Brooks

Business Manager

Ph: 03 9866 3424 | Email: [South.Yarra.PS@education.vic.gov.au](mailto:South.Yarra.PS@education.vic.gov.au)



## Total

Category	
Curriculum Contributions	\$440.00
Other Contributions – for non-curriculum items and activities	\$70.00
Tax Deductible Contributions	\$200.00

## Payment Methods

The 2022 Parent Payments for South Yarra Primary School can be accessed on Compass via the 'Payment Centre' on the Web Browser and the 'School Fees' section on the Compass App.

We would request for families to select your payment option in the Compass parent portal by Monday 21 February 2022, so the school can budget accordingly to provide additional provisions and resources for students. Your financial contributions ensure the high community expectation of the school can be met and continued high levels of achievement are attained.

The following payment options are available to families choosing to contribute to the school:

**Option 1** Lump sum payment of contribution requested by Monday 21 February 2022.

**Option 2** A flexible contribution option is available through Compass for families via 4 instalments throughout the year, 1 per school term.

South Yarra Primary School also continues to welcome your additional voluntary contributions throughout 2022.

Your support of your child's education is greatly appreciated and will enable South Yarra Primary School to continue to be at the forefront of educational provision.

If you require information on government financial assistance or any assistance with the payment of the 2022 Parent Payments on Compass, please contact the General Office.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

If Extra-Curricular Items and Activities have been paid for such as an event or camp which is cancelled due to unforeseen circumstances e.g., snap lockdown, families will receive a credit on their account for the total paid. Family credits will be put towards any future events / camps, including those happening the following year. Where an event is missed credits are worked out on a case-by-case basis. Upon a family's exit from the school, they will be personally contacted to discuss any credits they may have on their account.

Refunds are worked out on a case-by-case basis and will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred by the school, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.